



1.1 As an organisation using the Disclosure and Barring Service to assess applicants suitability for positions of trust, Jesus College complies fully with the DBS Code of Practice and undertakes to treat all job applicants fairly.

1.2 For positions which involve working with Children and Vulnerable Adults, this Policy should be read in conjunction with the College Policy on Working with

3.2 Where a DBS check is to form part of the recruitment process, the College will encourage all applicants called for interview to provide details of the criminal record at an early stage in the application process. Such information is to be sent

5.2 Any queries or comments about this policy should be addressed to the HR Manager.